



NEW STARTER PROSPECTUS

2021-22



BELONG
BARKING
ASPIRE
ABBEY
SUCCEED
SCHOOL

www.barkingabbeyschool.co.uk

GIVE

AND

EXPECT

THE

BEST

Welcome to Barking Abbey

Welcome to Barking Abbey School and the start of your journey to success. First of all congratulations. Barking Abbey is very popular school with over 1000 pupils competing for a place in year 7 at the school and waiting lists in every year group. The reason for this is simple. Each and every day our staff and students 'Give and expect the BEST. It's our motto and you will see it everywhere. This however is easy to say but harder to achieve. My advice to you is simple. You will succeed and you will fail over the next years. The important thing is you listen to feedback and you keep trying. You try your best each and every day and we will give you our best. We will talk about success to you a lot over the next years. We want you to be successful and we know your families and carers do too. Success comes in many forms. It could be getting into the top Universities worldwide, it could be a great apprenticeship leading to a career or for others it could be sporting success. Whatever your dreams are I guarantee a successful former pupil, who may well have sat in your seat, is out there representing Barking Abbey in the world and happy to come back and help you. We will also talk to you about character. This is really important to us and is a measure of the type of person you will become. For us this is our BEST habits; Bravery, Excellence, Self-discipline and Teamwork. These characteristics are highly valued in society and by our wider community and so we also value them highly. So welcome again to Barking Abbey School; where you will give and expect the best and work hard to achieve your success.



A handwritten signature in black ink that reads "Tony Roe".

Tony Roe
Headteacher

Founded in 1922, the Longbridge Road Campus has been a long standing pillar of the Barking community and it is my pleasure to welcome you as the Head of Campus. We are excited to welcome you to the Barking Abbey family, and to support you on your educational journey. . Our school moto is to 'Give and Expect the BEST' and that is exactly what we offer. If you give YOUR BEST you can expect the BEST from the SCHOOL. As a Barking Abbey student you will feel safe, challenged and listened to. We will provide you with learning experiences that will prepare you for your future and also develop your character. Ensuring that when you leave Barking Abbey you will leave behind fond memories and experiences that set you up whatever future you aspire for. At Barking Abbey we will push you, challenge you and support you to be the best version of yourself. I look forward to meeting you all and joining you on your journey through Barking Abbey and being part of Team LR.



Mr Gibson
Head of Longbridge Campus

Barking Abbey is a large school on two campuses in East London serving the boroughs of Barking & Dagenham and Redbridge. I am Mrs Gibson and I will be your Head of Campus at the Sandringham Road site. I look forward to welcoming you to Barking Abbey, as you start your journey at the Sandringham Road campus. here, we are proud to have students not only in Years 7 to 11, but we also have the Sixth Form based here, made up of over 500 students. I hope that you are all excited to be joining Barking Abbey School and that you are looking forward to being part of our community. At Barking Abbey School, we expect you to 'Give and Expect the BEST.' It is important that you make the most out of your learning every day and that you fully engage in all the opportunities available to you. By all working together I am confident that you will have a positive start at the school and that you will be successful in your journey at Barking Abbey and as part of the Sandringham Road campus.



Mrs Gibson
Head of Sandringham Campus

A School of Character

At Barking Abbey School our pupils are encouraged to work and study hard and achieve all they are capable of academically and equally importantly, we believe that they should become well-rounded citizens, who demonstrate good character habits in all aspects of their life, personal and professional. Standards and expectations are high, we lead a distinctive learning community, and we purposefully and explicitly prioritise the development of students' character and academic accomplishments in equal measure, so that they flourish as socially aware, skilled citizens equipped to take their place on the world stage.



THE BA MOTTO
IS
TO GIVE AND EXPECT THE
BEST

Central to our ethos are the school's 4 character strengths, they represent the core values that we are committed to developing at our school, Bravery, Excellence, Self-Discipline and Teamwork, underpinned by our motto: To Give and Expect the Best. Our bespoke programme of character education provides students the space to practise these positive character habits alongside their academic study, balancing the two elements to create a full and rounded educational experience. We believe that when we understand what a good life looks and feels like, when we value others enough to purposefully enable their own character development, then together, we'll flourish.

Aristotle once wrote "We are what we habitually do." The habits that children learn and practice when they are growing up follow them through into adulthood. Just as a school can be a place where each student can flourish academically, we believe that a school can also be a place where a child practises habits of Bravery, Excellence, Self-Discipline and Teamwork to enable them to make the right choice at the right time for the right reason. Our core purpose of developing character is planned and active.

The BEST can be summed up by our 4 core ethical values

BRAVERY
EXCELLENCE
SELF – DISCIPLINE
TEAM – BA

We recognise that the school cannot do this alone and parental support is essential in developing a well-rounded and character driven student. We ask that you do this by supporting your child and the school on their journey through Barking Abbey. More details on how you can do this can be found in our BA Character Charter.

Character Education

Here at Barking Abbey School we have one aim – for every student to be the best they can. To achieve this aim, we offer a holistic approach. In every child we must build self-confidence, self-belief, a sense of worth and a sense of purpose. Knowing that every child is different within our warm family atmosphere cultivates a safe, secure space for everyone to flourish. Barking Abbey School dares students to challenge themselves, identifying strengths they didn't know they had to build their confidence. We have created an environment where everyone is comfortable to raise their hand and ask questions; we want every student to be curious, creative and approach learning as a journey of discovery.

Barking Abbey School delivers this through our unique 'Best Habits for Learning' programme. Every three weeks our learners are introduced, throughout the school environment, to a new habit of mind or learning characteristic including concepts surrounding British values and Citizenship. These habits are also published



in a parental newsletter that offers tips to help parents support their child so that we are: Teaching alongside you, helping your child to do the right thing at the right time for the right reason. The Best Habits for learning are used to develop characteristics based on our core ethical values of Bravery, Excellence, Self- Discipline and Team Work.

We encourage our learners to take responsibility, make decisions and become more self-assured as they grow towards adulthood. We pride ourselves in their personal and academic growth into confident and successful young adults by fostering self-esteem and self-reliance. The School of Character encourages our learners to recognise that heroes and role models are all around them and indeed that they in turn are role models to others.

The BA Character Charter

Doing the right thing. At the right time. For the right reasons.

At Barking Abbey we feel very strongly about supporting families and we know that children achieve more when schools and parents work together in partnership. The following home - school agreement helps to clarify the basis of this partnership with regards to our aims, values, responsibilities, and expectations.

As a pupil of Barking Abbey I will:

- Demonstrate **BRAVERY** by being courageous and honest and tell an adult if someone in our community isn't safe or needs help making the right choices.
- Strive for **EXCELLENCE** by making the right choices in lessons by being focused and engaged in all learning opportunities and find opportunities to be rewarded for my effort and achievement.
- Prove **SELF DISCIPLINE** by coming to school every day that I can, attending all my lessons on time, and persevering with the hard work needed to do my best.
- Show **TEAM BA** by practicing teamwork and ensure my behaviour helps others to learn too.
- Follow school policies such as the BFL, Mobile Phone Procedures and Warn Move Remove; ensuring that my behaviour is not a barrier to my own or others learning.
- Show kindness and empathy to all members of my community and make sure no one feels like an outsider, treating everyone with dignity, respect and tolerance.
- Show respect for my teacher by entering their classroom quietly and calmly with a greeting, starting the 'Do Now' task promptly. Showing respect for my own learning and others by following the rules of the BA Way.
- Show good citizenship and help to keep our building beautiful, never defacing school property, dropping litter, or damaging any part of our building.
- Be proud of my uniform and what it represents and wear it correctly to, from and around school.
- Always be a positive ambassador for Barking Abbey School.

As a parent of a Barking Abbey pupil, I will:

- Support Barking Abbey's core values and philosophy, encouraging students to develop the BEST Habits in learning; **BRAVERY, EXCELLENCE, SELF DISCIPLINE and TEAM BA.**
- Encourage my child to work to the best of their ability and support them with the completion of homework and remote learning.
- Ensure my child will attend and be on time every day that they are able to; reporting any reasons for non-attendance to the school.
- Agree to the implementation of school behaviour policies; particularly in the event of behaviour that causes disruption to others, or puts the safety of my child, other children or staff risk. I understand that the behaviour policy is used as a tool for character growth, developing self-regulation and respect for others.
- Demonstrate respect and tolerance when dealing with school staff and will communicate with the school in a timely and polite manner, in line with the school's character values.

Barking Abbey School will:

- Work with students and families to embed the schools core values and philosophy, developing the BEST Habits in learning; **BRAVERY, EXCELLENCE, SELF DISCIPLINE and TEAM BA.**
- Create an environment that is safe and welcoming for students, allowing for knowledge, character and aspiration to be nurtured and developed.
- Provide opportunities for pupils to become young leaders.
- Provide a diverse and challenging curriculum that meets the needs of all pupils; encouraging progress, resilience and aspirational attitudes.
- Have policies in place that creates positive and dynamic learning environments, where behaviour is not a barrier to learning.
- Work collaboratively with parents and families to ensure the development of young people, maintaining positive and respectful relationships.

Signed: 
Head Teacher of Barking Abbey

Signed: _____
Parent of Barking Abbey Student

Signed: _____
Student of Barking Abbey School

The School Day

		After School Activities
8:25am	First Warning Bell	<p>Barking Abbey takes pleasure in the development of the whole child and offers a diverse range of extra-curricular clubs.</p> <p>We recognise these opportunities develop character, self-confidence and personality</p> <p>These sessions run from 2:40pm - 3:40pm.</p> <p>Activities include sports teams and clubs, academic clubs, language clubs, dance, drama, art and other creative outlets.</p> <p>Barking Abbey is also enrolled in the Duke of Edinburgh programme.</p>
8:30am	Tutor Time	
8:50am	Period One	
9:50am	Period Two	
10:45am	Break Time	
11:10am	Period Three	
12:10pm	Period Four	
1:05pm	Lunch Time	
1:45pm	Period Five	
2:40pm - 3:10pm	End of School Day / After School Detentions	
2:40pm - 3:40pm	After school clubs / Extracurricular clubs / Academic Catch up	

The School Day

Wearing the Barking Abbey uniform is a badge of pride, it creates an identity that you belong to the **BEST** school in the borough and that you are part of the BA family. Our badge and uniform is recognised within the local and wider community. Students are expected up uphold all of the character values and those of Barking Abbey, in school and within our community.

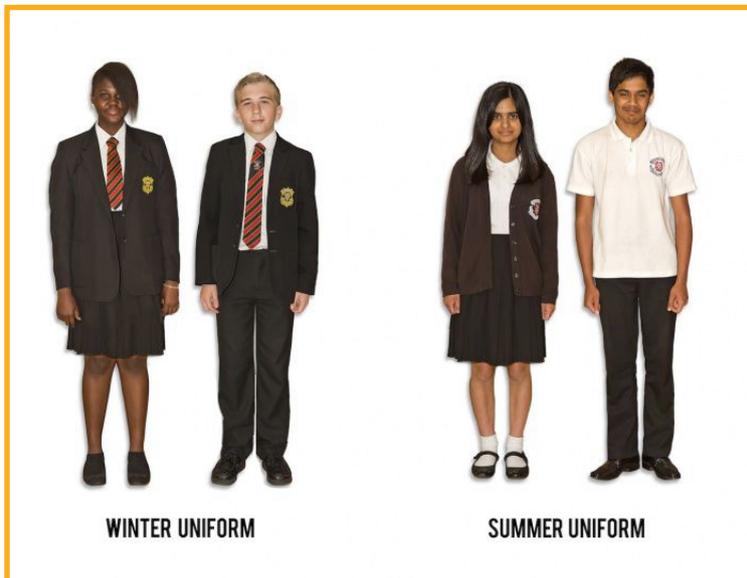
School Uniform	Summer Uniform	Additional
<ul style="list-style-type: none"> • Barking Abbey Black Blazer • White buttoned shirt. • Barking Abbey Tie, with badge clearly visible. • Black Barking Abbey Jumper or Cardigan. • Black school trousers. • Black Skirt (optional for Girls). • Plain Black or White Socks. • Black leather, polishable school shoes. 	<ul style="list-style-type: none"> • For the summer term, students can elect to wear the Summer Uniform. • White Barking Abbey polo shirt. • Barking Abbey Black Blazer. • All other uniform expectations remain the same. 	<ul style="list-style-type: none"> • Headscarves: Any religious headscarves must be black or white and not be patterned, school tie must be visible. • Hats: Hats are not to be worn inside the school building. • Hair: Natural hair colour, no extreme styles. • Jewellery: Plain or gold studs, one in each ear. • Make Up / Nail Varnish: Not to be worn

Purchasing school uniform and sports kit - Premier School wear

Please note that the Dagenham store has now closed. All orders are online only with their Romford trade counter offering a click and collect service. The fastest way to reach them is email:

sales@premierschoolwear.co.uk

All telephone messages will be replied to, but this may take longer: **01708 377699**



The Pastoral Structure

Longbridge Campus			Sandringham Campus				
Mr Gibson DHT			Mrs Gibson DHT			Mr Flaxman Senior DHT	
Ms Gill AHT	Miss Watkins AHT	Mr Jones AHT	Mr Robinson AHT	Mr Hussein AHT	Ms Brunskill AHT	Mr Falzon Head of Sixth Form	Mr Warner AHT
Head of Year 7	Ms Agathangelou	Head of Year 7	Mr Cope	Head of Year 12	Mr Moloney		
Head of Year 8	Ms Mcquillan	Head of Year 8	Ms Hawker	Head of Year 13	Ms Steadman		
Head of Year 9	Mr Williams	Head of Year 9	Mr Lewis				
Head of Year 10	Mr Williams	Head of Year 10	Mr Leather				
Head of Year 11	Mr Brooks	Head of Year 11	Ms Matthews				

Behaviour at Barking Abbey

Our aim is to establish the highest possible standards of behaviour at Barking Abbey School, and to help students to actively demonstrate the school's character strengths at all times. This is important so that the school is always a warm, caring, friendly and happy place where learning can flourish. Students' behaviour around the school should be excellent; every lesson should be characterised by a relentless focus on learning, free from distractions. Every student and every member of staff should be able to feel relaxed and happy, confident that their working environment is one where people are kind, courteous and respectful at all times.

We use rules and consequences to develop moral reasoning, self-control, and respect for others, by encouraging students to see the values behind the rules. The emphasis should be not on extrinsic rewards and punishment but on following the rules because it's the right thing to do. Students are responsible for their own behaviour and need to accept the consequences for their action as laid out in the Behaviour Policy:

www.barkingabbeyschool.co.uk/school-information/school-policies/behaviour-policy

Persistent and disruptive behaviour will not be tolerated, and pupils will be sanctioned in line with the Behaviour Policy. After School Reflections run after school daily between 2:40pm and 3:10pm. If a longer Reflection is needed parents will be given 24 hours' notice.

Warn, Move, Remove

The school operates a three stage warning process for disruptive classroom behaviour. This is designed to de-escalate behaviour issues and give students the opportunity to correct their behaviour choices. If a student continues to make poor behaviour choices they will be removed and sent to the Removal Room.

Removal Rooms

Removal Rooms operate across both campuses and provide students with a space to self-regulate or to be out of mainstream circulation. Students will remain within the Removal Room for as long as appropriate; however the key objective is to return students to lessons as soon as it is safe and appropriate to do so.

Mobile Phones

Barking Abbey School is a no mobile phone school. Any phones must be turned off / silenced and kept out of site. If Mobile Phones are seen they will be confiscated in line with the **School Mobile Phone Policy**.

Banned Items

A full list of banned items can be found within the Behaviour Policy. Possession of any banned item is considered to be Exclusion Level Behaviour, and dependent on the item, Permanent Exclusion Level Behaviour. Banned Items are generally consider to be any item that could cause harm to oneself or others.

Rewards and Achievements

Our focus is to reward positive behaviour and to foster an atmosphere of respect at all times. We will recognise positive behaviours through identifying when pupils show and model good character, for example the school's specific character strengths, regular attendance, commitment to the school, representing the school, positive attitudes and effort towards learning and progress made.

The achievement system has been designed to encourage growth mind-set and self-development. With positives behaviour recognition used a strategy to model students meeting the schools high standards sand expectations.

Students are awarded with Achievement Points for the outstanding efforts and contributions. These Achievement Points are accumulated and grow throughout the academic year. Student's successes are measured and recognised through the school Rewards System.

A1 Learning	Well-presented written work. Effective contribution to group work. Use of key words in classroom discussion.	Developing oracy skills. Aspirational attitudes. Outstanding effort in lesson.
A2 Achieving	High quality homework. Improvement through growth mind set. Effective response to teacher feedback.	High quality classwork. Representing the school. Performance in assessment.
A3 Determination	Independent enquiry skills in learning. Showing resilience to overcome a challenge. Displaying a positive attitude towards learning.	Showing curiosity to learn. Managing distractions. Progress through practice.
A4 Demonstrating	Leading others in effective group work. Providing effective feedback to others. Collaboration with others to a shared goal.	Leadership in learning. Creativity shown in work. Community Spirit.
A5 Excellence	BEST Habit. Bravery, Excellence, Self-Discipline and Team Barking Abbey. Achieving beyond Target grade in assessment or test. Consistently demonstrating a positive attitude towards learning.	
A10 Recognition	100% Attendance in a term Teacher Commendation for BEST Habit. Top 20 Progress in Year Group in Assessment.	100% Punctuality in a term Community Contribution. Peer Mentoring / Support.

Conduct Points

Conduct Points are the number of Achievement Points earned, minus the number of Behaviour Points issued. As students accumulate Conduct Points there are key milestones that are recognised. Students are celebrated in Pastoral Team Assemblies, and end of Term Celebration Assemblies.

The conduct points system reinforces the importance of students modelling excellent behaviour, and negative behaviour will impact on a student's overall conduct.

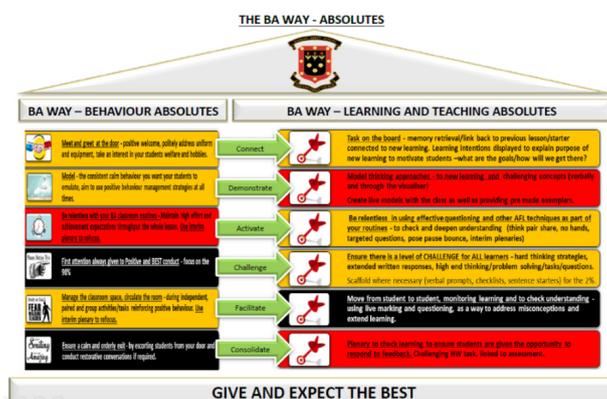
Students of the Term / Half Term

At the end of each term Pastoral Staff are asked to identify five Students of the Term within their Year Group. Students can be recognised for the number of conduct points accrued, and significant improvement in behaviour, community contributions or **Doing the right thing. At the right time. For the right reasons!** Students are recognised with a Certificate awarded by the Head Teacher / Head of Campus, and recognition in the School Bulletin.



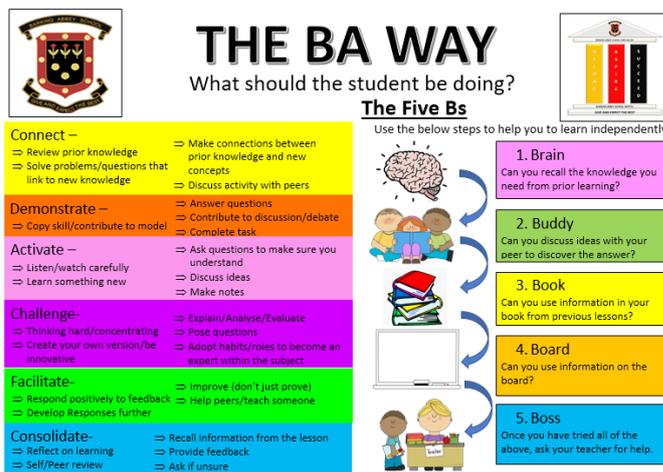
The BA Way

Our BA Way is a blend of the Teaching and Learning and Behaviour Absolutes which are instilled in every lesson by good teachers. This is based on extensive research (EEF, Chartered College), visits to other schools and our own consultation with staff. We do not prescribe set lesson plans but the principles of good teaching are etched in our model. These also relate to our official lesson visit form and teacher evaluation.



We have developed the 5Bs model to make Barking Abbey students more independent and resilient learners. This model is based on metacognition (how we learn) and enables students to move knowledge from their working memory to their long-term memory. The aim is to do as much thinking as possible prior to using other means to find the answers to key questions.

Students are also expected to complete a 'Daily Review' of their learning each day. This involves students reading through the notes in their exercise books and transforming them into bullet points/summaries/mind maps/pictures/diagrams in order to move the information from their working memory into their long-term memory.



Show My Homework



'Show My Homework' is a simple online homework calendar showing homework information, deadlines and attachments for students. All students' homework will be displayed online using Show My Homework. The benefits of the system for parents are:

- You can see exactly how much homework has been set.
- It is much easier to take part in home learning.
- Better communication with the school.

Show My Homework has been designed with the busy parent in mind, finally involving you in the homework process by equipping you with all the details you need to help your child to succeed. Using Show My Homework means that parents can now take a more proactive role in their children's home learning; driving homework prioritisation and monitoring your child's homework without being intrusive. You and your child will be given their log in details and further information about how to use this system in September.

Attendance and Punctuality

As a school we know the importance that attendance has on a pupil's achievement and attainment. Research suggest that students whose attendance drops below 90% significantly underachieve when compared with students whose attendance is 96% or above.

Students have an attendance Target of 96%

We want to work in partnership with parents / carers to ensure that every student has the opportunity to meet their potential. It is crucial therefore that students attend school **every day**. Your support in ensuring this happens would be greatly appreciated.

Medical and dental appointments should be made **outside of school hours** unless specialist hospital / orthopaedic appointments have to be kept or it is a medical / dental emergency. We require evidence of ALL medical / dental appointments and students should present these to the school reception.

Please note that if your child is absent this should be reported to the School office before **9:00am. (020 3967 7030)**.

Students and parents / carers experiencing difficulties with attendance matters should contact the school at the earliest opportunity and talk to their child's Head of Year.

If you require further information regarding Attendance, please refer to the school Attendance Policy, found here www.barkingabbeyschool.co.uk/school-information/attendance-and-punctuality



BARKING ABBEY SCHOOL
ATTENDANCE

ATTENDANCE MATTERS!

When students attend school they:

Make more progress than those who are absent.
Can achieve their full potential.
Have better career prospects.
Grow in confidence.

The school celebrates and addresses attendance in the following ways.

Attendance	Attendance Stage	Follow Up
100% Attendance	Aspirational Target	Maximising chances to make more than significant progress. Certificate of Attendance Awarded.
95 – 98% Attendance	Minimum Expectation	Good chance for success and making expected progress.
92 – 95% Attendance	Universal Strategies used to improve attendance.	Below 95% In Touch message sent to families.
90 – 92% Attendance	At Risk Strategies used to improve attendance.	Below 92% Attendance Letter sent to families. Attendance Booklet shared with Families.
When Attendance drops below 90% students are at SIGNIFICANT risk of underachieving.		
80 – 90% Attendance	Targeted Strategies used to identify reasons for non-attendance and set targets for improvement.	Below 90% Attendance Letter sent to families. Targeted Pastoral Team Intervention. Form Tutor Daily Monitoring.
75 – 80% Attendance	Intensive Targeted Strategies used to address non-attendance. Borough Intervention requested.	Below 80% Attendance Letter sent to families. Targeted SLT Link Intervention. HOY Daily Monitoring.
Below 75% Attendance	Direct Action Taken.	Legal action taken by the school. Targeted SLT Management.

School Attendance Target is 96%



BARKING ABBEY SCHOOL
PUNCTUALITY

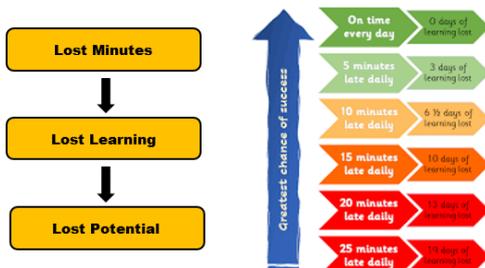
Punctuality matters!

The school gates are open between 8:15am and 8:30am. If you arrive after this time you are LATE and must enter via the main reception.

If you are late to school you will receive a 30 minute after school reflection that day.

RESPONSE

You must report to your Year Group Reflection Room at 2:40pm.
You will be dismissed from school at 3:10pm.
Failure to attend will result in further sanctions.



The school gates close at 8:30am, if your child arrives after this time they will be sanctioned with a 30 minute afterschool detention that day, and will be dismissed at 3:10pm.

In line with the BA Way and the BA Character Charter we expect learners to be responsible for their own time keeping and management. If you are no on time, you are late. These habits will help promote positive work and learnings habits through student's time at Barking Abbey. But also into the wider world when they leave.

We teach students that **Punctuality Matters!**

Safeguarding at Barking Abbey

Barking Abbey school aims to ensure that:

- Appropriate action is taken in a timely manner to safeguard and promote children's welfare.
- All staff are aware of their statutory responsibilities with respect to safeguarding.
- Staff are properly trained in recognising and reporting safeguarding issues.

Safeguarding and promoting the welfare of children means:

- Protecting children from maltreatment.
- Preventing impairment of children's health or development.
- Ensuring that children grow up in circumstances consistent with the provision of safe and effective care.
- Taking action to enable all children to have the best outcomes.

Safeguarding and child protection is everyone's responsibility.

The Designated Safeguard Leads (DSL's)



Mr Gibson
Longbridge DSL



Mrs Gibson
Sandringham DSL



Mr Wise
Deputy DSL

The DSL is a member of the senior leadership team. As we are a split Campus, each Campus has a DSL. The DSL for the Longbridge Campus is Jamie Gibson, Head of Campus. The DSL for the Sandringham Campus is Stephanie Gibson, Head of campus. The DSL for each campus takes lead responsibility for child protection and wider safeguarding.

During term time, the DSL will be available during school hours to discuss any safeguarding concerns.

The Deputy DSL is Roy Wise, who works across both campuses.

The Safeguarding and Child Protection Policy

Full details regarding the school's procedures for dealing Safeguarding concerns can be found within the Safeguarding and Child Protection Policy.

This includes details regarding concerns of FGM, Extremism, Sexting, Peer on Peer Abuse, County Lines and Pupils at Risk of Criminal Exploitation.

Full details about the Safeguarding and Child Protection policy can be found on the school website: www.barkingabbeyschool.co.uk/school-information/safeguarding

If a parent or adult feels that a child is suffering or likely to suffer from harm, or in immediate danger, contact the police on **999**. Alternatively, the Multi Agency Safeguarding Hub (MASH) can be contacted to request further advice or direction: **020 8227 3811**

LLBD have an online referral system, allowing anyone to contact the MASH team, this is known as a Multi-Agency Referral Form (MARF): www.lbbd.gov.uk/form/child-protection-referral-form

Contact Details

If you have a concern regarding your child please contact: office@barkingabbeysschool.co.uk

Barking Abbey School Main Reception: **020 3967 7030**

Please allow up to 48 hours for a response from school staff.

Quotes from Recent Ofsted Report

“A clear theme running through the school is the positive behaviour of pupils and their excellent attitudes to their work. Pupils are keen to do well and seize the opportunities given by teachers to work.”

“Pupils and students are keen to do well and seize the opportunities given by teachers to work hard.”

“Pupils told inspectors that they feel safe in school and that they know who to turn to if they have a problem. They say that bullying is rare. Pupils talk confidently about internet safety and keeping themselves safe outside school. They learn about keeping safe through assemblies and personal, social and health education lessons.”

“You and your leaders, including Heads of Department and Heads of Year, have a clear vision for the school and are aspirational for pupils and students. This results in a high proportion of students gaining places in top universities, including those in the United States.”

“Subject leaders and teachers endeavour to ensure that all pupils, regardless of their starting points, are helped to achieve their potential.”

“Leaders, including Heads of Department and Heads of Year, have a clear vision for the school and are aspirational for pupils and students.”

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SCHOOL

